



HYDE LEADERSHIP CHARTER SCHOOL

**Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
January 24, 2022- 6:00 PM
(Meeting held by video conference)**

- 1. Approve minutes from December 20th meeting**
- 2. Executive Director's Report**
- 3. Finance Committee**
 - **YTD 2021-22 Report**
- 4. Development Committee**
- 5. Marketing Committee - Re-branding Report**
- 6. Nominating Committee**
- 7. Any other business**
- 8. Public Comments**
- 9. Adjournment**

Board of Trustees Meeting Schedule: FY 2021-22:

July 26	October 25	January 24	April 25
August 23	November 22	*February 5 (retreat)	May 23
September 27	December 20	March 28	June 27

*Note – to be held remotely (9:30 am - 12:30)

**Hyde Leadership Charter School
Trustees Meeting: Minutes
December 20, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)**

Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Deborah Dumont	Herb Kaplan
John Espinosa	Nick Ober (joined at 6:28pm)

Trustees Not Present:

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development & Marketing
Susan Fine, Trustee candidate
Michelle Francis, Founder and Principal of The Francis Company

The meeting began at 6:04 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for November 22nd, 2021

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the November 22, 2021 meeting.

2. Election of Susan Fine as a Trustee

A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of Susan Fine as a Hyde Board Member.

3. Election of Susan Engel as a member of the Executive Committee

A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of Susan Engel as a member of the Executive Committee.

4. Reelection of Herb Kaplan as a Trustee

A motion was made, seconded, and unanimously approved by the Trustees to approve the re-election of Herb Kaplan as a Hyde Board Member and Secretary for a three-year term, expiring November 20, 2024.

5. Executive Director's Report

Ms. Sosa discussed COVID-19 policies and noted that our community continues to be impacted by the rise of COVID-10 cases. Ms. Sosa noted that January 3rd will be a remote day for students.

In response to a nationwide discussion about school safety, Ms. Sosa provided an update about school safety noting that the school continues to greet students at the door, apply restorative practices, implement safety plans and drills, and have doubled school cameras to address blind spots.

Ms. Sosa provided an update on recruitment and hiring noting that offer letters will be sent to all staff over our February winter recess.

Ms. Sosa discussed the rebranding process and recognized the work of the naming committee. Ms. Sosa announced that the naming committee, after extensive community feedback, identified Leaders In Our Neighborhood (LION) Charter School as the top choice, as well as Character and Leadership Academy and SPARC Academy as secondary choices. Ms. Sosa introduced Michelle Francis, from the Francis Company, an intellectual property advisory company. Ms. Sosa noted that Leaders In Our Neighborhood (LION) Charter School had been put through a clearance process.

6. Name Change Motion and Vote

The board discussed Leaders In Our Neighborhood (LION) Charter School as a name to carry the school forward. A motion was made, seconded, and unanimously approved by the Trustees to approve the name of Leaders In Our Neighborhood (LION) Charter School as the school's new name.

7. Finance Committee

Mr. Trowbridge provided a year-to-date (YTD) financial review through November 2021 and noted that the school's YTD revenue was favorable by \$3,446,000 (which includes \$3,131,000 for recognition of PPP Loan) and that the expenses were unfavorable by approximately \$209,000. Mr. Trowbridge also reported that the YTD net surplus was favorable by \$3,237,000 (excluding PPP Loan we are favorable by \$106,000) and that all SUNY fiscal benchmarks were either good or excellent.

8. Development Committee

Ms. Hunsinger highlighted Stephanie Almodovar, a Hyde alumni featured in the newest edition of Character Matters. Ms. Hunsinger provided an update on our fundraising efforts, noting that we have raised 46% of our goal to date. Ms. Hunsinger celebrated our Giving Tuesday efforts, noting that we raised \$47,3000, with 105 donors. Ms. Hunsinger thanked everyone for supporting this opportunity, with a special thanks to Susan Engel, Herb Kaplan, and Ruth Jarmul for providing a match. Ms. Hunsinger reviewed the annual appeal dates and encouraged additional outreach during the end of the year. Ms. Hunsinger provided a report on Literacy & Libations, noting that we raised the most to date for this event.

9. Nominating Committee

Mr. Fixler reported that the Nominating Committee has met and is reviewing the nominating process. A document was shared with Trustees outlining the vetting process for new trustees. There were no objections to implementing this nominating process.

10. Any other business

The board retreat will be held in February and there will be a regularly held board meeting on January 24th.

Mr. Fixler made reference to the Executive Director's goals which were provided in a document to the Trustees in advance of the Board meeting. He noted that the goals had been approved by the Chair of the Education Committee. There were no changes discussed and no objections to the goals being adopted.

11. Public Comments

No comment

12. Adjournment

There being no further business, the meeting was adjourned at 8:13 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger.