



HYDE LEADERSHIP CHARTER SCHOOL

**Board of Trustees Meeting Agenda  
830 Hunts Point Ave  
Bronx, NY  
December 28, 2020 – 6:00 PM  
(Meeting held by video conference)**

- 1. Approve minutes from November 23, 2020**
- 2. Executive Director’s Report**
- 3. Executive Director Search Committee**
- 4. Finance Committee**
  - **YTD 2020-21 Report**
- 5. Development Committee**
- 6. Nominating Committee**
- 7. Any other business**
- 8. Public Comments**
- 9. Executive Session**
- 10. Adjournment**

**Board of Trustees Meeting Schedule (Proposed: FY 2020-21):**

July 27	October 26	January 25	April 26
August 24	November 23	February 22	May 24
September 21	December 28	March 22	June 28

**Hyde Leadership Charter School  
Trustees Meeting Minutes  
November 23, 2020  
830 Hunts Point Avenue, Bronx, NY 10474  
(Meeting held by video conference)**

**Trustees Present Via Video conference:**

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel

Trustees Not present:     Deborah Dumont  
                                  Maureen Singer

**Also Present Via Video conference:**

Thomas Sturtevant, Executive Director  
Stephen Trowbridge, Chief Operating Officer  
Valarie Hunsinger, Director of Development and Marketing  
Celia Sosa, High School Director  
Maya Severns, Interim Middle School Director  
Christine Froman, Elementary School Director

**The meeting began at 6:05 PM, Mr. Fixler presiding. A quorum was present.**

**1. Approve minutes from October 26th**

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the October 26th board meeting.

**2. Executive Director's Report**

Mr. Sturtevant discussed Hyde's dynamic online program. Mr. Sturtevant discussed the factors involved in reopening and noted that Hyde's Learning Center would be consistent with DOE closures. Mr. Sturtevant also noted frequent parent surveys that help guide both remote learning and in-person learning plans.

**3. Remote Learning Presentations**

Each school director presented their remote learning programs. Below are the presentations for each division.

**HS Remote Program Presented by Celia Sosa:** <https://www.hydebronxny.org/wp-content/uploads/2020/12/HS-Remote-Program-Presentation-11.23.2020.pdf>

**Middle School Remote Program Presented by Maya Severns:**

<https://www.hydebronxny.org/wp-content/uploads/2020/12/MS-Remote-Program-Presentation-11.23.2020.pdf>

**Elementary School Remote Program by Christine Froman:**

<https://www.hydebronxny.org/wp-content/uploads/2020/12/ES-Remote-Program-Presentation-11.26.2020.pdf>

**4. Executive Director Search Committee**

Mr. Fixler provided an update on the Executive Director Search noting that both internal and external candidates have applied.

**5. Finance Committee**

**YTD 2020-2: October Summary**

Mr. Trowbridge provided a financial review of October. Mr. Trowbridge noted that the school's October revenue was \$1,644,000 and was unfavorable by approximately \$32,000, and October expenses were \$1,640,000 and were favorable by approximately \$61,000. Mr. Trowbridge also reported that the YTD (through October) net surplus was favorable by \$30K and that all fiscal benchmarks were either good or excellent.

**6. Development Committee**

Ms. Hunsinger provided a summary on the successful virtual open house. Ms. Hunsinger reported on the FY 2021 Fundraising Goals and discussed upcoming events including Giving Tuesday and the Annual Appeal. Ms. Hunsinger thanked Susan Engel for providing a \$10,000 match for Giving Tuesday.

**7. Nominating Committee**

No comment.

**8. Any other business**

No comment.

**9. Public Comments**

No comment

**10. Adjournment**

There being no further business, the meeting was adjourned at 8:01 pm. |

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger