

**Hyde Leadership Charter School  
Trustees Meeting: Minutes  
August 24, 2020  
830 Hunts Point Avenue, Bronx, NY 10474  
(Meeting held by video conference)**

**Trustees Present Via Video conference:**

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel

Trustees Not present:     Deborah Dumont  
                                  Maureen Singer

**Also Present Via Video conference:**

Thomas Sturtevant, Executive Director  
Stephen Trowbridge, Chief Operating Officer  
Valarie Hunsinger, Director of Development and Marketing  
Nick Nina, Associate Board Co-Chair  
Nick Ober, Associate Board Co-Chair

**The meeting began at 6:05 PM, Mr. Fixler presiding. A quorum was present.**

**1. Approve minutes from July 27th**

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the July 27th board meeting.

**2. Executive Director's Report**

Mr. Sturtevant discussed his leadership transition that Hyde will build on the strengths of the senior leadership team, the diversity and longevity of the staff, and our extraordinary student outcomes. Mr. Sturtevant noted that strong candidates will be drawn to Hyde's mission and to what they can learn from the leaders and teams. Mr. Fixler is leading a committee to conduct an Executive Director search.

Mr. Sturtevant discussed Hyde's Diversity, Equity, and Inclusion plan for the year that was developed based on surveys, student and family conversations, and senior leadership to develop a plan that operates both at a divisional level and K-12 level. Mr. Sturtevant noted that the K-12 professional development will start with exploring micro-aggressions. Mr. Sturtevant highlighted the anti-racist work being doing across the divisions including the elementary school's focus on culturally aligned curriculum, the middle school focus on identity, and the high school focus on critical pedagogy and authentic assessments.

Mr. Sturtevant discussed potential budget cuts from the state, including as much as 20%. Mr. Sturtevant discussed the PPP Loan and Cares program. Mr. Sturtevant noted that the Finance Committee would work together to review possible revenue and costs adjustments.

Mr. Sturtevant discussed Hyde's reopening plans and highlighted school reopening factors and also feedback from families from town hall meetings.

### **3. Finance Committee**

Mr. Trowbridge reported on the June YTD (unaudited) summary noting that revenue was favorable by \$21,000, expense was unfavorable by \$17,000, and the net surplus was favorable to the budget by \$4,000. Mr. Trowbridge highlighted the SUNY Fiscal Dashboard, noting that all benchmarks are "Good" or "Excellent"

Mr. Trowbridge provided an update on the audit noting that a final audit report will be presented to the board on October 26th and that the final audited financial statements will be presented on October 31st to SUNY.

Mr. Trowbridge reviewed the PPP Loan. We have started the application for forgiveness application with a goal to complete by December.

### **5. Development Committee**

Ms. Hunsinger reviewed the FY 2021 Fundraising Goals and discussed upcoming events.

### **6. Nominating Committee**

No comment.

### **7. Any other business**

A motion was made, seconded, and unanimously approved by the Trustees present to approve the resolution that Hyde will enter into an agreement with Koya Leadership Partners LLC to conduct a search for an Executive Director of Hyde to take office for the 2021-2022 school year.

### **8. Public Comments**

Ms. Niles provided Associate Board updates.

### **9. Adjournment**

There being no further business, the meeting was adjourned at 7:39 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger