

**Hyde Leadership Charter School  
Trustees Meeting: Minutes  
July 27, 2020  
830 Hunts Point Avenue, Bronx, NY 10474  
(meeting held by video conference)**

**Trustees Present Via Video conference:**

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel

Trustees Not present:     Deborah Dumont  
                                  Maureen Singer

**Also Present Via Video conference:**

Thomas Sturtevant, Executive Director  
Stephen Trowbridge, Chief Operating Officer  
Valarie Hunsinger, Director of Development and Marketing

**The meeting began at 6:03 PM, Mr. Fixler presiding. A quorum was present.**

**1. Approve minutes from June 22nd**

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the June 22nd board meeting.

**2. Executive Director's Report**

Mr. Sturtevant discussed Hyde's reopening plans and reviewed the requirements of the New York State Education Department and SUNY. Mr. Sturtevant discussed the requirements needed to physically reopen including air filtration, highlighted the needs of younger students, reviewed staffing needs, and examined possible use of open spaces. Mr. Sturtevant also discussed the development of high-quality virtual learning plans. Lastly, Mr. Sturtevant noted the involvement of the whole community in shaping these plans.

Mr. Sturtevant highlighted the anti-racism work being done (K-12) including adult learning, culturally aligned curriculum, pedagogy, and student support.

### **3. Finance Committee**

Mr. Trowbridge reported he had not planned to provide a financial report at this meeting due to timing of the year-end closing process, but that he would provide a year-end (un-audited) report at the August Board meeting which is consistent with the prior year's reporting schedule. He did report that his expectation is that our financial results for FY 19-20 will fall in line with our budget.

Mr. Trowbridge also reported that the annual audit by Marks Paneth (new auditors) will commence the first week in August and that we have provided the auditors with all information requested thus far.

### **4. Development Committee**

Ms. Hunsinger celebrated the recent college graduations and also highlighted some exemplary moments that occurred during the spring. Ms. Hunsinger reviewed the FY 2020 Fundraising Goal, noting that 91% of our goal has been raised. Ms. Hunsinger thanked the board for their support of Hyde's development work. Mr. Hunsinger and the Development Committee proposed a fundraising goal for FY 21.

### **5. Revisit Board Member Expectations**

The board of trustees reviewed and discussed board member expectations.

### **6. Nominating Committee**

No comment.

### **7. Board Meeting Calendar**

Due to Yom Kippur on September 28th, Hyde's board meeting will be moved to September 21st.

### **8. Any other business**

No comment.

### **8. Public Comments**

No comment.

### **9. Adjournment**

There being no further business, the meeting was adjourned at 7:39 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger