

**Hyde Leadership Charter School**  
**Trustees Meeting: Minutes**  
**March 23, 2020**  
**830 Hunts Point Avenue, Bronx, NY 10474**

**Note: due to the impact of the the COVID-19 virus, the Board meeting was held via video conference**

**Trustees Present Via Videoconference :**

Herb Fixler	Deborah Dumont
Ruth Jarmul	Chavon Sutton
Herb Kaplan	Tony Stoupas
Susan Engel	

**Trustees unable to attend:**

Maureen Singer

**Also present Via Videoconferencing:**

Thomas Sturtevant, Executive Director  
Stephen Trowbridge, Chief Operating Officer  
Valarie Hunsinger, Director of Development and Marketing

**The meeting began at 6:04 PM, Mr. Fixler presiding.**

**1. Approve minutes from February 24th**

With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the February 24, 2020 board meeting.

**2. Executive Director's Report**

Mr. Sturtevant discussed the recent school building closure due to COVID-19 and the move to virtual learning, noting that the school had prepared in advance for the possibility of school building closures.

Mr. Sturtevant reported on the review of security at the high school, noting that management had conducted research on the possible consideration of using metal scanning of some sort in the High School building. The research determined that no NYC Charter schools use metal scanning (unless in a co-located building). The research included consultation with the school's Insurance Broker that did not indicate the school's insurance liability would change with the addition of scanning in the HS. The research included a legal brief consistent with the HS team's position that school safety turns on a culture of caring for school safety and communication and that scanning can be in some cases perceived as disruptive of that culture of caring and communication. Finally, the research included a conversation with a security consultant who made a proposal to conduct an audit of the school's security practices, including recommendations. Mr. Sturtevant concluded that we would table further consideration of this matter since we had no reason to take action at this time, and further consideration would require access to the building in session which is now prevented by the COVID-19 building closure. The Board was supportive of utilizing the services of the security consultant at the appropriate time.

Mr. Sturtevant noted that 100% of on-track college seniors have applied to college and highlighted recent college acceptance.

### **3. Education Committee**

No report.

### **4. Human Resource Committee**

No report.

### **5. Finance Committee**

Mr. Trowbridge reported on financial results for the month of February 2020 as well as YTD results. For January 2020, Revenue was favorable by \$109K while Expenses were unfavorable by \$42K, and Net Surplus was favorable by \$66K compared to the February budget. For YTD results, Revenue is favorable by \$256K, Expenses are unfavorable by \$101K, and Net Surplus is favorable by \$154K compared to the budget. In addition, the Debt Coverage Ratio is 1.43 and all SUNY Fiscal Dashboard benchmarks are "Good" or "Excellent"

### **6. Development Committee**

Ms. Hunsinger reviewed the FY 2020 Fundraising Goal and provided an update on current donations, noting that 63% of our goal has been raised. Ms. Hunsinger highlighted the

importance of updating donors during COVID-19. Ms. Hunsinger noted that the Spring Social would be rescheduled.

**7. Nominating Committee**

With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve trustee term renewals (3 yrs) for Ruth Jarmul and Tony Stoupas to be effective February 1, 2020 through February 1, 2023

**8. Marketing, PR, Advertising Committee**

No report.

**9. Facilities Committee**

No report.

**10. Executive Session**

The Board went into executive session for the purpose of discussing the Executive Director's compensation and employment arrangement.

**11. Any other business**

No report.

**12. Public Comments**

No report.

**13. Adjournment**

There being no further business, the meeting was adjourned at 7:49 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger