

Hyde Leadership Charter School
830 Hunts Point Avenue, Bronx, NY 10474
Trustees Meeting: August 26, 2019
Meeting Minutes

Trustees Present:

Herb Fixler
Tony Stoupas
Ruth Jarmul
Deborah Dumont
Susan Engel (Video Conferencing)

Trustees Absent

Maureen Singer
Chavon Sutton
Herb Kaplan

Also present:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Valarie Hunsinger, Director of Development and Marketing
Yris Moran, Elementary School Family Education Department Coordinator
Ruth Jerez, the mother of Jose Lopez and Nathaly Jerez Lopez

The meeting began at 6:07 PM, Herb Fixler presiding.

1. Approve Minutes from the July 22nd board meeting

With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the July 22nd board meeting.

Mr. Fixler and Mr. Sturtevant introduced Ruth Jerez, the mother of Jose Lopez and Nathaly Jerez Lopez, as a possible trustee candidate. Ms Moran was also introduced.

2. Executive Director's Report

Mr. Sturtevant highlighted the Hyde 101 professional development in-service training led by the Hyde Foundation staff including Ms. Laura Guald, Mr. Malcolm Guald, and Mr. Tom Bragg and Hyde staff including Ms. Laura Troy, Mr. John Swader, and Ms. Maya Severns. Mr. Sturtevant noted the overall positive feedback from the retreat.

Mr. Sturtevant presented on summer professional development sessions that included social-emotional learning, new curricula, classroom management, and team building activities in addition to an all-staff meeting that discussed Hyde's core belief statements and introduced the 2019-2020 school theme of "Character Abilities."

Mr. Sturtevant reviewed summer building projects including new ceilings and lights in four elementary classrooms and additional space changes to alleviate space constraints including moving the business office to the Bank Note building

Mr. Sturtevant reported that test results were released noting that students are making gains by 8th-grade and ultimately by high school graduation. Mr. Sturtevant reiterated that the ultimate finish line is post-secondary completion noting that the following key metrics support this pathway:

1. Elementary School: 3rd-grade reading proficiency by the start of 4th grade
2. Middle School: 8th-grade Regents- Students taking three high school Regents exam in 8th grade, with passing Algebra 1 as a key indicator
3. High School: Students taking two advanced college-level courses before high school graduation

In addition to these key metrics, Mr. Sturtevant also noted the importance of our signature character practices including social-emotional skills streaming, discovery groups, 8th-grade process, J-Term, and senior evaluations.

Mr. Sturtevant noted that Hyde is fully staffed. He also noted that all handbooks were updated.

3. Board Committee Memberships

The board reviewed the updated Board Committee Memberships, see Appendix 1. Mr. Trowbridge presented a draft for board meeting committee presentations for each month. See Appendix 2.

4. Finance Committee

Mr. Trowbridge presented the year-end closing and audit timeline for FY 2019, noting that the initial draft date for the audit is September 20th and that the auditors would present at the October 28th board meeting.

Mr. Trowbridge presented the 2018-2019 un-audited results in addition to three years worth of budgets and actuals. Mr. Trowbridge highlighted the SUNY and Covenant benchmark, noting that the composite score is the highest rating of “Fiscally Strong.”

5. Development Committee

Ms. Hunsinger highlighted the new school theme- Character Abilities. Ms. Hunsinger shared a picture of all Hyde staff from the all staff professional development session and thanked the

board for supporting the growth of Hyde teachers. Ms. Hunsinger, along with the development committee introduced the FY 2020 fundraising goal of \$400,000. Ms. Hunsinger asked the board to reflect on which fundraising category they want to get involved in this year and also what they would like to accomplish in that category. Ms. Hunsinger noted some ways to get involved in September including 1) setting up one-on-one board member meetings, sharing Community at a Glance, brainstorming contacts who would like to attend a fall lunch or dinner, and annual appeal preparation. Ms. Hunsinger also inquired about a possible Winter Social venue. Ms. Hunsinger reviewed upcoming development activities.

6. Nominating Committee

No comment

7. Education Committee

Ms. Dumont reported on the education committee meeting noting that the discussion on measuring Hyde's character program. Mr. Sturtevant also noted that the long-term growth of students, noting that students who scored low in middle school state tests are leaving high school proficient and college ready.

8. Human Resource Committee

No comment

9. Marketing, PR, Advertising Committee

Ms. Jarmul reported on the extensive research on the results of charter networks compared to Hyde's results, with a focus on post-secondary outcomes. Ms. Jarmul also noted the updates to all Hyde's marketing materials noting that the board will review the materials in October.

10. Facilities Committee

No comment

11. Executive Session

Motion to go into Executive Session at 7:45 pm to discuss potential new board members

12. Any other business

None

There being no further business, the meeting was adjourned at 8:05 pm. Minutes prepared by Stephen Trowbridge and Valarie Hunsinger