

Hyde-Bronx Trustees Meeting Minutes
Hyde Leadership Charter School
Trustees Meeting
October 22, 2018
830 Hunts Point Avenue, Bronx, NY 10474
Minutes

Trustees Present:

Deborah Dumont
Jeanette Melendez
Herb Kaplan
Ruth Jarmul
Chavon Sutton
Maureen Singer

Trustees Absent:

Herb Fixler
Richard Romanoff
Oz Hanley
Tony Stoupas
Susan Engel

Via Phone:

BDO - Don Alcuino and Roger Castillo

Also present:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Valarie Hunsinger, Director of Development and Communications
Nina Niles, Associate Board Co-CHair

Herb Kaplan, Susan did not attend. We will make
those adjustments.

Tony was there.

The meeting began at 6:06 PM, Ms. Dumont presiding.

1. FY 2018 Audit Report- by BDO

Mr. Trowbridge introduced Hyde Leadership Charter School's auditors, BDO USA. Mr. Trowbridge also advised the Board that BDO had provided the audit presentation and financial statements to the Finance Committee in a conference call on October 18th via conference call.

Don Alcuino provided the Board with a detailed report of the school's financial audit conducted for the 2018 Fiscal Year. Mr. Alcuino noted that BDO's audit team received excellent management cooperation during the course of the audit and that Hyde Leadership Charter School exhibited no significant deficiencies or material weaknesses in its business management processes and procedures.

The Board accepted the Audit Report.

2. Executive Session

The Board went into executive session at 6:59 for the purpose of discussing the Executive Director's compensation. The session ended at 7:25 pm.

Following the Executive Session, it was reported that the Board unanimously approved a performance bonus for the Executive Director. Ms. Dumont advised Mr. Trowbridge that she would provide written instruction for this action to Mr. Trowbridge following the meeting.

3. Approve minutes from September 24th

With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the September 24, 2018 board meeting.

4. Executive Director's Report

Mr. Sturtevant highlighted the completion of the APPR and submission to SUNY and recognized the work of all three academic teams in meeting the required benchmarks.

Mr. Sturtevant noted a new marketing position filled by a Hyde graduate that will engage families and the Hunts Point community around College Access and Success.

Mr. Sturtevant revisited the discussion of getting involved both in the regional and national conversation on education.

Mr. Sturtevant discussed new tech tools being implemented including Teach FX that will evaluate classroom conversations and JSTOR, a repository for academic research.

Mr. Sturtevant reviewed the K-12 seminar that discussed transformations and character strengths.

Mr. Sturtevant highlighted the Faculty Fellowship program grantees that foster student and adult agency and efficacy.

Mr. Sturtevant reviewed the six strategic themes that include adapting for the future, developing agency, practicing pedagogy for all, thriving with the community, building sustainable excellence, and modeling excellence in urban public education.

5. Finance Committee- September Financial Review

Mr. Trowbridge provided a financial review of September. Mr. Trowbridge noted that the school's September's YTD revenue was \$4,618,000 and was favorable by approximately \$22,000, and September's YTD expenses were \$4,589,000 and were unfavorable by approximately \$111,000. Mr. Trowbridge noted that the approximate net variance to the budget is favorable by \$132,000.

Ms. Dumont turned over the role of the Chair to Mr. Kaplan who presided for the rest of the meeting. Ms. Dumont left the meeting.

6. Development Committee

Ms. Hunsinger gave thanks to the Associate Board for a successful Literacy and Libations. Ms. Hunsinger reviewed the FY 2019 Fundraising Goal and provided an update on current donations, noting that 14% of our goal has been raised. Ms. Hunsinger highlighted the upcoming Friendraiser on November 8th, the upcoming Annual Appeal, and Open House on December 12th.

7. Human Resource Committee

No report

8. Facilities Committee

No report

9. Marketing/PR/Advertising Committee

It was reported that Ms. Jarmul met with Mr. Sturtevant and Ms. Hunsinger to discuss marketing including how to best reach parents, teacher candidates, and donors.

10. Education Committee

No report

11. Government Relations Committee

No report

12. Nominating Committee

With quorum a present, a motion was made, seconded, and unanimously approved by the Trustees present to reappoint Herb Kaplan for a 3-year term.

13. Any other business

No report

14. Public Comments

No report

15. Adjournment

There being no further business, the meeting was adjourned at 7:59 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger