

Hyde-Bronx Trustees Meeting Minutes
Hyde Leadership Charter School
Trustees Meeting
September 24, 2018
830 Hunts Point Avenue, Bronx, NY 10474

Trustees Present:	Herb Fixler	Trustees Absent:	Jeanette Melendez
	Deborah Dumont		Richard Romanoff
	Tony Stoupas		
	Herb Kaplan		
	Ruth Jarmul		
	Chavon Sutton		
	Oz Hanley		
	Herb Kaplan		

Via Phone: Maureen Singer

Also present: Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Valarie Hunsinger, Director of Development and Communications

The meeting began at 6:00 PM, Mr. Fixler presiding.

1. Approve minutes from July 23rd & August 27th

With quorum a present a motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the June 23, 2018, and August 27, 2018 board meetings.

2. Executive Summary

Mr. Sturtevant presented divisional planning around “student portraits”, where students, parents, faculty, and staff identify what is a thriving Hyde student. Mr. Sturtevant posed the question about “What is a Hyde Trustee”, including the qualities that need to be cultivated and developed. Mr. Sturtevant noted that these reflections facilitate transformations.

Mr. Sturtevant discussed the idea of agency and noted the school's shift from supervisory support to a coaching model, with a focus on students versus a focus on teachers. Mr. Sturtevant also noted that the high school and elementary school have both moved to a coaching model that has fostered new leadership in that divisions. Mr. Sturtetvant noted that evaluation rubrics are being adjusted to fit this coaching framework.

Mr. Sturtevant reported on the work done around college preparation including introducing three high school courses to the 8th grade which increases the number of students who earn high school credits each year and ultimately impacts the amount of course options that can be offered in the high school. Mr. Sturtevant noted that we have increased advanced courses in the high school including Advanced Placement exams, increased the number of students achieving Advanced Regents Diplomas, and introducing college courses in partnership with the College Now program. Ms. Sturtevant noted that we are a high performing high school but making additional steps to bridge the college completion gap by preparing students for advanced coursework and building upon the passions of students by creating experiences that cultivate their unique potential.

Mr. Sturtevant reported on Hyde's marketing efforts and discussed the development of a Community Advocate for College Access and Success position that will work with parents to identify the needs and perceptions of Hunts Point families, with a focus on college readiness and completion.

3. Finance Committee

Mr. Trowbridge reviewed the audit timeline noting that the audit report will be presented at the October 22nd board meeting.

Mr. Trowbridge provided a detailed review of the school's current financial position. Mr. Trowbridge noted that the school's August's YTD revenue was \$1,485,981 and was unfavorable by approximately \$10,000, and August's YTD expenses were \$1,406,769 and were favorable by approximately \$149,000. Mr. Trowbridge noted that the approximate net variance to the budget is favorable by \$139,000.

Mr. Trowbridge advised the Board that he was considering a proposal to engage an advisor for Hyde's 403 B Plan. He will update the Executive Director and the Finance Committee in the near future with his recommendation.

4. Development Committee

Ms. Hunsinger thanked Mr. Fixler for arranging a great site visit and encouraged more board members to schedule site visits. Ms. Hunsinger highlighted Hyde's Best Pics of the Week, sharing some great moments from the first month of school. Ms. Hunsinger reviewed the FY 2019 Fundraising Goal and provided an update on current donations, noting that 4% of our goal has been raised. Ms. Hunsinger highlighted 4 ways to support the 2019 goals in October, including scheduling one-on-one board member meetings, sharing Hyde's Community at a Glance, updating contacts as part of Hyde's annual appeal, brainstorming who you will invite to the fundraiser, and arranging a site visit.

6. Human Resource Committee

NA

7. Marketing/PR/ Advertising Committee

Majora Carter, outreach.

8. Education Committee

NA

9. Government Relations Committee

No report.

10. Nominating Committee

With quorum a present, a motion was made, seconded, and unanimously approved by the Trustees present to reappoint Deborah Dumont and Maureen Singer for a 3-year terms to end on 9/30/21.

11. Any other business

Mr. Fixler reviewed board committees noting that everyone should be an active participant in at least one committee.

12. Public Comments

No report.

12. Adjournment

There being no further business, the meeting was adjourned at 7:54 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger