

**Hyde Leadership Charter School
Trustees Meeting
May 20, 2013
Minutes**

Trustees Present: Herb Fixler
Wilder Baker
Deborah Dumont
Herb Kaplan
Dennis Mehiel
Jeanette Melendez
David Steadly

Trustees Absent: None

Also present: Susan Marber, Volunteer
Ellen Hall, Consultant
Betsy Olney, Head of School
Mike McNamara, Chief Operating Officer
Staci Seeley Williams, Director of Development

With a quorum present, the meeting began at 6:05 PM, Mr. Fixler presiding.

1. April 22, 2013 meeting minutes

A motion was made and the Board unanimously approved the minutes from the April 22, 2013 meeting.

2. Finance Committee Report

Mr. McNamara presented the proposed revenue and expense budget for FY13-14. He explained in some detail the underlying assumptions on enrollment, DOE/SED reimbursement, fundraising, personnel and other expenses. Questions were asked and answered on key assumptions and potential risks to the budget.

A motion was made, seconded and passed unanimously to approve the 2013-14 budget as presented.

3. Development Committee

Mr. Fixler reported that Ms. Seeley Williams would be leaving the New York City area and a search needed to start to find a replacement as Director of Development. Board members were asked to participate in identifying candidates so that an expensive search could be avoided. A working group consisting of Mr. Fixler, Ms. Dumont and Ms. Olney was formed to update the Director job description and to develop an organizational structure and job responsibilities for each member of the Development department.

Mr. Wilder introduced a discussion regarding the possibility of hiring a public relations firm to generate interest in Hyde Bronx, using the upcoming graduation as a newsworthy event. Mr. Wilder had interviewed a firm that had excellent media contacts but no previous experience with schools. Board members asked questions and discussed the merits of using that firm

4. Head of School Report

5. Facilities Committee

6. Other Business

At 8:06 PM, there being no other pressing business, a motion was made, seconded and carried to adjourn the meeting.

Minutes prepared by Michael McNamara